

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 8 January 2020

Present: Cllr. S. Cheeseman - Chair
Cllr. B. Whiting
Cllr. S. Lancashire
Cllr. R. Langham
Cllr. T. Trower
Lynda Fisher, Clerk
PCSO L. Fennel
PCSO J. Cork

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Boniface, Hyde, Clark, Dollimore and De Fede; County Cllr. Whiting, Borough Cllr. Woodford and the Community Warden.

2. Declarations of Interest and Dispensations - None

3. Minutes of the Previous Meeting

Proposed by Cllr. Langham and seconded by Cllr. Lancashire, the Minutes of the Parish Council meeting held on the 11 December 2019 were agreed and signed as a true transcript.

Proposed by Cllr. Cheeseman and seconded by Cllr. Langham, the Minutes of the Finance Committee meeting held on the 11 December 2019 were agreed and signed as a true transcript.

4. Visitors/Public Time

1. **Visitors** – No comments.

2. **County and Borough Councillors** – No Comments.

3. **Community Warden/PCSO** – the Community Warden reported - have met with PCSO Lee Fennel and had updates from youth engagement officer. Am going to meet with New House youth centre in next couple of weeks to look at their program and to discuss travel for young people from Iwade on Monday evenings.

The PCSO reported – nuisance vehicles in Ridham Dock area, specials helping with an operation. Shed broken into in Sheerstone. Nuisance youths, names mentioned to the Youth Engagement Officer. Vehicle Damaged in Chalkhill Close. Tools stolen from Peach Blossom Drive. Youths entered a building site, no damage caused.

5. Matters Arising from the Minutes

1. **Drains, School Lane** – Clerk to chase KCC again.

Action: Clerk

2. **New Councillor** – Has been advertised, no-one came forward. Can now invite candidates onto the Council. Councillors to make recommendations.

Action All Councillors

3. **School Entrance** – School will be putting a sign inside gates. Community Warden speaking to KCC regarding one outside the gate.

4. **20 mph Zone** – Agreed to go ahead and take up County Cllr. Whiting's offer to pay for two speed surveys. Clerk to ask where the 'tubes' will be placed.

Action: Clerk

6. Planning

1. **19/505921/FULL: 3 Shelduck Close Iwade Sittingbourne Kent ME9 8WH: Erection of a single storey side extension** - dealt with at previous meeting.
2. **19/506000/FULL: 11 Colson Drive Iwade Sittingbourne Kent ME9 8TT: Demolition of existing Conservatory. Erection of single storey rear extension** – no comments.

7. Correspondence

1. **Minerals and Waste Local Plan 2013-30** – Agreed Councillors to go through document and send comments to Clerk, who will collate a response. **Action: All Councillors/Clerk**
2. **Draft Swale Heritage Strategy 2020-2032 and initial 3-year Action Plan: Public Consultation** – Agreed Councillors to go through document and send comments to Clerk, who will collate a response. **Action: All Councillors/Clerk**

8. Finance

1. **Budget and Precept 2020/21** – Proposed by Cllr Lancashire and seconded by Cllr Whiting; agreed a budget of £68,595 and agreed no increase in the 2020/2021 Precept. **Action: Clerk**
2. **Bank Mandate** – Cllrs. Whiting, Cheeseman and Lancashire to become signatories and to take the appropriate form into the Bank. **Action: Cllrs. Whiting/Cheeseman/Lancashire/Clerk**
3. **Websites** – Clerk has written to Schools, awaiting responses. Noted submission of one quote but as per Financial Regulations needs to obtain two further quotes. **Action: Clerk**
4. **Financial Regulations** – Proposed by Cllr Langham and seconded by Cllr. Trower, agreed to accept the updated Financial Regulations, 2019.
5. **AVG Renewal** – Proposed by Cllr. Trower and seconded by Cllr. Whiting, agreed a maximum of £100 on the renewal, 50% to be paid by Bobbing Parish Council. **Action: Clerk**
6. **Web Accessibility Regulations Workshop, 20 January 2020** – Proposed by Cllr. Whiting and seconded by Cllr. Trower, agreed Cllr. Langham and Clerk (50% of Clerk's to be paid by Bobbing Parish Council) attend at a cost of £72 each. **Action: Cllr. Langham/Clerk**
7. **Snow Machine** – Bring back to February meeting. **Action: Clerk**
8. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Lancashire and seconded by Cllr. Langham agreed the following cheques and accounts to the 31 December 2019:

Date	Chq.	Details		Amount
08.01.20	2161	Clerk's Expenses	Tele, Office Use – December	£18.66p
08.01.20	2162	H.M. Revenue & Customs	Tax due for December	£302.77p
08.01.20	2163	Steve Wakeling	Handyman duties and Materials December	£238.00p
08.01.20	2164	Iwade Village Hall	Hall Hire Oct to Dec 2019	£65.25p
08.01.20	2165	National Flood Forum	S.137 Donation	£50.00p
08.01.20	2166	South East 4 X 4 Response	S.137 Donation (Assisting with Festive Lights Event)	£100.00p
Six cheques in total				

Other outgoings:

Staff Wages: December	£1219.54p	Paid by Standing Order
Eon: Energy Supply, Street Lighting	£74.78p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin	£34.27p	Paid by Direct Debit
Invicta IT Solutions: 12 Microsoft 365 Mailboxes:	£54.72p	Paid by Standing Order

9. Projects/Project Updates

1. Festive Lights – Clerk to request a quote from the firm used for 2019. Lights to go from the Flagpole up to the Medical Centre, those beyond have not yet been adopted by KCC. **Action: Clerk**
2. New Projects 2020/21 – Agreed to look at replanting lost/planting new trees. Councillors to let Clerk have details of possible locations. **Action: All Councillors/Clerk**

To look at installing a Village Sign on the Gateway entrance, Sheppey Way (Sandling Road end).

To consider taking part in Kent's Plan Bee – An Introduction to the County Council's Pollinator Action Plan.

10. Reports from Representatives

1. Hall – The Christmas Grotto was a success; there is a charity quiz night on the 29 February. Finances are good.
2. KALC – nothing to report

11. Any Other Matters Arising - none.

12. Next Meeting(s)

Wednesday 12 February 2020, commencing at 7.30 pm in Iwade Village Hall.

The meeting closed at 9.30 p.m.