

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 9<sup>th</sup> November, 2011

**Present:** Cllr. S. Plumb – Chairman  
Cllr. J. Gregory - Vice-Chair  
Cllr. J. Hunt  
Cllr. S. Harris  
Cllr. P. Hyde  
Cllr. J. White

Lynda Fisher, Clerk  
County Cllr. M. Whiting  
Borough Cllr. B. Stokes  
4 Parishioners

#### 1. **Welcome and Apologies**

The Chairman welcomed Members and Parishioners to the meeting. Apologies were received from Cllrs. Phillips, Jones and Avron-Cotton and Nick Mayatt the Community Warden.

#### 2. **Declarations of Interest**

Cllr. Plumb declared an interest in the Lamplighters section, under Finance.

#### 3. **Minutes of the Previous Meetings**

It was noted that the Chairman, Cllr. Plumb, not Vice-Chairman chaired the October meeting. Proposed by Cllr. White and seconded by Cllr. Gregory, the Minutes of the monthly meeting held on the 12<sup>th</sup> October were agreed by Members and signed as a true transcript.

#### 4. **Matters Arising from the Minutes**

**Village Park/Pond** – Cllr. Hunt will be meeting with Dr. Lee Brady on Friday 11<sup>th</sup> to discuss the pond in the Village Park. Clerk to contact Graeme Tuff, Swale Borough Council, to see if he would like to attend. *Action: Clerk*

Clerk advised that she has now received confirmation that the Village Park (both sides of the stream) is now in the ownership of Swale Borough Council; apart from a small slither of land adjoining the bottom of the new cemetery,

She has also received confirmation that the old orchard, compensatory habitat and SUDS area will be transferred to Swale and that it is recognised that the Parish Council wants the £15k play area contribution, linked to this development, to be spent on fitness equipment for the village's senior citizens.

Clerk advised that she had chased regarding the yellow lines and received confirmation from Highways that Members of the Joint Transportation Board recommended their implementation at their September meeting, and they will therefore be included in the next Traffic Regulation Order which they hope to be in a position to advertise around the end of January/beginning of February 2012.

Recently and in the past there have been several incidents with loose stone sets around the traffic calming islands in Grovehurst Road and Sheppey Way. The Clerk has reported these on several occasions and following the latest incident has now been informed that the stone sets will be removed and replaced with tarmac.

**Mobile Phone Reception** – Mobile signal strengths data for Iwade, obtained by the Clerk from the Ofcom website was noted by Members. Cllr. Phillips has arranged for a high level signal check to be carried out. *Action: Cllr. Phillips*

**Trees** – Following on from last month's meeting, Cllr. Hyde confirmed that he has ascertained the cost of a mature tree would be £125, and that if Members wishes to pursue this (to tie in with the Queen's Diamond Jubilee celebrations) the total overall cost would be £1,500. Cllr. Gregory suggested seeing if local companies will sponsor the trees – Clerk to pursue.

Members were happy for Cllr. Hyde to follow through with this proposal; with a maximum of expenditure £1,500, but also seeking the support of local businesses. It was agreed to place the item back on December's Agenda. *Action: Cllr. Hyde/Clerk*

## 5. Visitors/Public Time;

**Parishioners** – No comments

**County Councillor and Borough Councillors** – County Cllr. Whiting confirmed that the new bus shelter is on its way. He reported that work has been completed on the Village Hall car park. Funding was given on the understanding that this will be used for parking by parents dropping off their children to school; it will ease the traffic situation in School Lane.

Cllr. Gregory asked Borough Cllr. Ben Stokes when the Local Development Framework was going to be completed as it seemed the January deadline no longer applied. Cllr. Stokes responded that he thought the deadline was now March.

**Temp. Community Warden (Nick Mayatt)/PCSO** – Apologies received from Warden, who could not attend the meeting. His written report was circulated and noted by Members.

## 6. Finance

**Village Newsletter** – Cllr. Jones has obtained quotations for the printing and Swale Borough Council appears to be the lowest at £275 for 1400 copies. Members agreed that advertising will not continue as it will not be cost effective for the Parish Council. At the present time there will be a shortfall for the December printing of £58.50p; and following that funds totalling £740, if using the current printing company, will be required for printing February and March editions.

Proposed by Cllr. Gregory and seconded by Cllr. Harris that the Parish Council assists with the shortfall for December of £58.50p and then funds the printing costs for one year, commencing in February, 2012, to be reviewed again in December, 2012. Cllr. Jones to contact Swale Borough Council to see if the cost of printing will be reduced if the Parish Council ties into a one year contract with them. *Action: Cllr. Jones*

**Replacement Bus Shelter/Finger Posts update** – The funding for the bus shelter has been agreed by K.C.C. and it is hoped that it will not be too much longer before it is installed. An amended quotation has been handed to Cllr. Whiting for the Finger Posts.

**School Sensory Garden** – Cllr. Hunt will be at the school on Friday, to look at the pond with Dr. Brady, and will ascertain if they still want a sensory garden. *Action: Cllr. Hunt*

**Grounds Maintenance Contract 2011/2012** – As the Hillreed development, which includes School Lane Playing Field, could be commencing in January and this area of land will not be accessible during construction, it was agreed to write outlining the current situation to K.C.C. and deferring the contract.

**Request for Donation by ‘Lamplighters’ (now called ‘Kingsquad’)** – As Cllr. Plumb had declared an interest in this item he withdrew from the room. Proposed by Cllr. Gregory and seconded by Cllr. Harris expenditure of £242.50p agreed under S19 1976LG(MP)A: the Parish Council’s power to support recreational activity.

**ROSPA Report – Village Hall Garden** – the Village Handyman has now removed the two trees and cut back overhanging branches as recommended in the report. The Village Hall Committee has been made aware of the required work in the areas that come under their jurisdiction.

**Completion of Audit Year Ending 31<sup>st</sup> March, 2011** – Members noted that the External Auditor’s Report concluded: “that on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

**Financial Regulations** – Members approved the circulated Financial Regulations, which were adopted by the Council at this meeting.

**Youth Club – Payment for Hall Hire** – In May 2010 Members agreed the donation of £1197 to the Youth Club – payment to be made upon receipt of invoices – expenditure agreed under S19 1976LG(MP)A: the Parish Council’s power to support recreational activity. £213.19p is the remaining balance and it was agreed to pay this sum to the Youth Club, to put towards the cost of the hall hire.

**Bus Shelter – Swale Halt** – The Clerk has been approached by the Community Rail Project Officer, querying why the Parish Council has refused to maintain a proposed shelter at this station. Clerk replied advising of the Parish Council’s concerns.

**C.P.R.E. Annual General Meeting** – Noted.

**Filing Cabinet** – Clerk advised that the Parish Council’s filing cabinet has come to the end of its life and one of the drawers has broken. She has sourced a new cabinet, which at the present time has 25% off the list price and has a life span of 20 years. Proposed by Cllr. Harris and seconded by Cllr. Hunt, agreed the sum of £127.49p (this excludes V.A.T. which the Parish Council is able to reclaim) for a Bisley 4 drawer foolscap/A4 filing cabinet.

*Action: Clerk*

**Cheques raised at this meeting:**

<b>Date</b>	<b>Cheque</b>	<b>Details</b>	<b>Amount</b>
09.11.11	1473	Stiddard Maidstone Ltd	£45.00p
09.11.11	1474	L. Fisher	£433.64p
09.11.11	1475	L. Fisher	£32.75p
09.11.11	1476	Carol Galvin (Youth Club)	£213,19p
09.11.11	1477	Steve Wakeling	£300.00p
09.11.11	1478	J. Gregory – Cllr. Expenses	£60.08p
09.11.11	1479	S. Plumb (Lamplighters)	£242.50p
<b>Seven cheques in total</b>			

**7. Swale RAHM (Core Strategy)**

The circular advising of the action group's website – [www.swalerahm.org.uk](http://www.swalerahm.org.uk) was noted. Cllr. Gregory advised that there will be a delay in the announcement of the new Local Plan, which will now be February/March of next year.

**8. Village Hall Updates**

Cllr. Hunt reported that the outline planning application has gone out to consultation and the Village Hall Committee is waiting to hear when it goes to Swale's Planning Committee.

**9. Fixed Asset Schedule**

Clerk to add the Parish Council's Laptop, Printer and new filing cabinet (when it arrives), and re-present the schedule at the next Parish Council meeting. *Action: Clerk*

**10. Sponsorship for Roundabout A249**

Agreed to try to ascertain if sponsorship can be obtained from local companies to plant up and maintain the two roundabouts on the A249, Grovehurst Road, and the one on the A249 near Swale Halt. *Action: Clerk*

**11. Correspondence**

**K.C.C. Winter Service** – Noted.

**Neighbourhood Planning Regulations** – Noted; agreed to let K.A.L.C. respond.

**Community Infrastructure Levy** – Noted; agreed to let K.A.L.C. respond.

**Local Government Pension Scheme** – Noted; agreed to let K.A.L.C. respond.

**Notice of Adoption of Swale Landscape Character and Biodiversity Appraisal Supplementary Planning Document (SPD)** – noted.

**Kent Minerals and Waste Development Framework – supplementary Options**

**Consultation, October, 2011** – Cllr. Hunt to look at the supplementary options and report back to the next meeting. *Action: Cllr. Hunt*

**Kent Waste Partnership – Consultation** – noted.

**Public Footpath ZR91** – Official notification of diversion noted.

**Swale Community Safety Unit – Proposal to attend Parish Council Meeting** – Clerk to write inviting Sergeant Tim Hill to attend the December meeting to discuss the work of the Unit. *Action: Clerk*

**12. Planning**

- **SW/11/0516** – Outline application for 6 terraced houses and 4 semi-detached houses with access from Ferry Road to parking area and 4 garages – Village Hall, Ferry Road, Iwade – Members commented that this is an enabling development, as the sale of the land with the hoped for outline planning permission will enable the building of new village hall. A survey, seeking villagers’ views on the new proposal has been circulated throughout Iwade and most of the arguments have in the main been regarding moving the hall, not to the actual outline planning application. The outcome of this survey can be viewed on the Village Hall’s website. The existing Hall has served the village superbly since it was opened in 1957, but with the twenty-fold increase in population it can no longer cope with demand. Members agreed to raise no objection to this application, but would ask that a clause be added that the number of houses on the site must not exceed ten.
- **SW/11/1244** – Construction of a below-ground pumping station with fenced enclosure and laying of hardstanding to provide vehicle access – Land adjacent Coleshall Farm, Sheppey Way, Iwade – The actual location of the pumping station was difficult to ascertain on the enclosed site plan. Members assumed that this facility is placed near the Poplar tree lined access to Coleshall Farm, and wished to object to the loss of trees and that although it was mentioned that some new trees will be planted, often these are saplings, which do not always survive, and mature trees would be preferred.
- **SW/11/1171** – Erection of timber picket fence less than 1m in height – 1 Avocet Walk, Iwade – No objection.
- **SW/11/0708** – Change of use of land for the siting of 3 mobile homes for a gypsy family with associated utility blocks, parking for vehicles including touring caravans, services and boundary fence – Land adjacent Plantation Lodge Farm (Summer Cottages), School Lane, Iwade ME9 8QH – Approved by Swale Borough Council – noted.

**13. Next Meeting**

The next Monthly Meeting will be on Wednesday 14<sup>th</sup> December, commencing at 7.30 p.m. in the Village Hall.

**The meeting closed at 10.15 p.m.**