

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 10 January 2024

<u>Present:</u>	Cllr. A. Dollimore – Chair	Cllr. T. Guest
	Cllr. S. Tolhurst - Vice Chair	Cllr. R. Stalley-Moores
	Cllr. P. Hyde	Samantha Gray, Clerk
	Cllr. S. Lancashire	Lynda Ives, RFO
	Cllr. S. Fuszard	County Cllr. Baldock
	Cllr. R. Langham	

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Waters and Whiting, and PC Jez Chittim.

2. Declarations of Interest and Dispensations – None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Stalley-Moores and seconded by Cllr. Langham, the minutes of the Parish Council Meeting and Finance Committee Meeting held on 13 December 2023 were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. Visitors: None attended.

2. County and Borough Councillors: Cllr Baldock advised KCC are removing fees from rubbish tips and hopes there will be a reduction in fly-tipping as a result of this change.

3. Community Warden/Police Constable: Police Constable Chittim supplied a newsletter, see Appendix 1.

5. Matters Arising from the Minutes

1. ASB & Crime relating to the PROW between Springvale and Sheerstone – PC Jez Chittim supplied an update in his report; the issues seem to be better but this will still be monitored. Keep on the Agenda.

Action: Clerk

2. Memorial Plaques – The Clerk previously circulated information from Swale Borough Council who advise they are happy for the Parish to move forward with the proposal to allow for memorial plaques to be installed. Members agreed that all plaques installed should be the same size, 125mm x 50mm. Cllr Fuszard will work on a write up for advertising the initiative.

Action: Cllr. Fuszard

3. Highway Improvement Plan – email 19.12. – Cllrs. Tolhurst, Langham, Baldock and The Clerk met with KCC on 18 December. They discussed implementing a 20mph speed limit in the village. KCC will carry out a traffic survey and will contact the Parish Council with the results. The Clerk has contacted Borough Cllr. Chapman regarding an application for a disabled parking bay. Two Kerbstones in Sheerstone that are a trip hazard will be replaced. The Clerk will contact a resident regarding a double yellow line request.

Action: Clerk

4. Update: contacting local businesses regarding litter in the Village Centre – Cllr. Fuszard advised the Nisa shop will be taken over by new owners at the end of the month, and will approach the new owners to ask for an additional bin to be installed. Keep on the Agenda.

Action: Clerk

5. **KALC Community Awards Scheme 2024** – Members agreed on an individual to nominate.

Action: Clerk

6. **Litter Picking Scheme** – Cllr. Stalley-Moores informed members she has collected the waste sacks from Swale House. Swale Borough Council have recommended a website to order litter pickers from which Cllr. Stalley-Moores will look into. Cllr. Stalley-Moores will also approach McDonalds to ask for a donation of litter pickers.

Proposed by Cllr. Fuszard and seconded by Cllr. Tolhurst, members agreed to purchase 10 adults and 5 children's Hi-Viz vests for the scheme, at a cost of £6.00p + VAT each for the adult size, and £5.50p each for the children's size.

Action: Cllr. Fuszard/RFO

7. **Cllr. Tolhurst to sign the Vice-Chair Acceptance of Office form** – Cllr. Tolhurst duly signed the Vice-Chair Declaration of Acceptance of Office form.

6. **Planning** – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

1. **23/505539/FULL. 32 School Lane Iwade Kent ME9 8SE. Proposal: Erection of front, side and rear ground floor extensions.** No comments.

2. **Application: 23/505743/PROW: Footpath ZR88 Sheppey Way Kingsferry Rbt To Kingsferry Bridge Iwade Kent. Proposed diversion to public footpath ZR88, Iwade.** No comments.

7. Correspondence

1. **Medway Estuary and Swale Programme – presentation by the Environment Agency, 6pm, Wednesday 17th January 2024 – email 13.12.23** – Cllrs. Tolhurst, Guest and Langham advised they will try to attend the meeting.

Action: Cllrs. Tolhurst, Guest and Langham

2. **Public Footpath ZR88 (part) Iwade Definitive Map Modification Order and subsequent Extinguishment and Creation Order 2023 – email 18.12.23** – Discussed in item 6.2 above.

3. **Hornbeam Trees – ready for fitment** – Proposed by Cllr. Dollimore, and seconded by Cllr. Lancashire, Members agreed a budget of up to £350.00p to include the cost for installation of trees plus watering tubes.

Action: RFO

4. **Jackson Civil Engineering – email 02.01.24** – Jackson Civil Engineering advised they would like to make a donation to the Parish. Members agreed to ask for the donation to cover the cost clearing the reedmace and installation of a Duck House for the pond in Woodpecker park, plus two new life rings, and also cover the cost of implementing a 20mph speed limit in the village. The Clerk will contact Jackson Civil. *Action: Clerk*

5. **Southern Water Update – email 02.01.23** – Southern Water advised on 9th January that following extensive leaking detection for a number of months, our expert leakage survey specialists have now completed a report into their investigation. The report confirms there is no indication of a fresh water leak. The Clerk has contacted KCC who advised this will need to be passed back to their drainage team to decide on the next steps for this issue. The Clerk will arrange a site meeting to discuss areas that require reinstating. The Clerk will also arrange a meeting with KCC and Southern water to discuss the leakage investigation. *Action: Clerk*

8. Other items for discussion

1. **Old Parish Council Dell Laptop** – Council members agreed to destroy the hard drive and recycle the old laptop. *Action: Cllr. Fuszard*

2. **Defibrillator for Village Hall** – The defibrillator has been delivered, and council members agreed to gift this to the Village Hall. **Action: Clerk**

9. **Finance**

1. **Quote for Festive Lighting 2024** – Proposed by Cllr. Hyde and seconded by Cllr. Lancashire, members agreed to the quotation of £9,055 ex VAT for the Festive Lighting in 2024. **Action: RFO**
2. **Faulty streetlight, near 50 Sheerstone – quote to lower lamp column and repair fault** – Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, members agreed the quote of £440.00p + VAT to lower the lamp column, plus £150.00p + VAT to repair the fault. **Action: RFO**
3. **Precept/Budget 2024/25** – Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, members agreed the 2024/25 Precept of £61,000.00p. This equates to £41.82 (last year £35.36) a year, an increase of £6.46 per year or 12p per week for a Band D property. The increase is due to rising costs the Parish Council need to cover. **Action: RFO**
4. **Grant request – Mother and Toddler Group** – Proposed by Cllr. Lancashire and seconded by Cllr. Stalley-Moores, members agreed a donation of £900.00p. **Action: RFO**
5. **Grant Request – We Are Beams** – Proposed by Cllr. Langham and seconded by Cllr. Guest, members agreed a S.137 donation of £60.00p. **Action: RFO**
6. **Grant Request – Kent Community Rail Partnership** – Proposed by Cllr. Lancashire and seconded by Cllr. Langham, members agreed a S.137 donation of £50.00p. **Action: RFO**
7. **New Printer for the Clerk** – Proposed by Cllr. Tolhurst and seconded by Cllr. Stalley-Moores, members agreed a budget of £350.00p to purchase a new printer for the Clerk with a refillable ink tank to reduce the cost of replacement ink cartridges. **Action: Clerk/RFO**
8. **Accounts and Cheques raised at this meeting** - Proposed by Cllr. Langham and seconded by Cllr. Lancashire, members noted the budget figures and the accounts to 31 December. The following payments were agreed, Cllrs. Langham and Lancashire to log in and authorize payments.

Action: Cllrs. Langham and Lancashire

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
10.01.24	BACs	L. Ives	Expenses – Telephone, home as office - December	£18.00p
10.01.24	BACs	S. Grey	Expenses – Telephone, home as office - December	£44.00p
10.01.24	BACs	H.M.R.C.	Tax December	£138.59p
10.01.24	BACs	Gala Lights	Silver Pine Matting and Lights Extension	£1632.00p
10.01.24	BACs	Gala Lights	Installation, Storage and PAT Testing Festive Lights 2023	£9624.00p
10.01.24	BACs	One Stop Promotions Ltd	2 x George Cross Flags	£152.64p
10.01.24	BACs	K.A.L.C.	Dynamic Councillor Learning Event – Cllr. Guest	£60.00p
10.01.24	BACs	C.P.R.E.	Subscription 2024/25	£36.00p
10.01.24	BACs	Streetlights	Repairs to Cols o/s 11/33 Meadow Rise & 49 Sheerstone	£249.30p
01.01.24	SO	Staff Salaries	December	£1459.90p
01.01.24	DD	NEST	Pension contributions December	£63.77p
01.01.24	DD	HugoFox	Website monthly fee	£35.99p
25.01.24	DD	Npower	Electricity Supply December	£181.18p
31.01.24	DD	Countrystyle	Supply of Waste Wheelie Bin	TBA
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount
13.12.23	BACs	Swale Borough Council	Salt Bins – Cllr. Clark	£400.00p

10. **Projects – Updates on Current and New**

1. **D-Day 80th Anniversary Beacon Lighting – 6 June 2024** – The Clerk will contact The Paper Mill silver band and invite them to play at the event, and will also contact the Church about taking part in Bell Ringing. **Action: Clerk**
2. **Parish Council ‘Tracker’ update** – Lamp column inspections should have been carried out at the end of 2023, and the results will be supplied to KCC in March. The Clerk will add “CCTV” to the next agenda. **Action: Clerk**
3. **Pond Management**
 - a) **Clear Reedmace** – discussed in item 7.4.
 - b) **New Duck House** – discussed in item 7.4.
4. **Village Repairs:**
 - a) **Pond Management – Clear Reedmace** - discussed in item 7.4.
 - b) **Lamp column painting** – discussed in item 10.2.
 - c) **To agree cost for planting up the planters** – The Parish Council will ask for volunteers to come forward, Cllr. Fuszard is working on this project. Take off the agenda. **Action: Clerk/Cllr. Fuszard**
 - d) **Any other updates** – Cllr. Dollimore advised vehicles are driving over a grass verge by Telly Tubby Hill, and will arrange a quotation for 2/3 bollards to be fitted. **Action: Cllr. Dollimore**
11. **Reports from Representatives**
 1. **Village Hall Committee** – bookings are still going well, nothing else to report.
 2. **KALC Area Representative** – nothing to report.
 3. **Swale Western Area Committee** – the next meeting is 15 February.
 4. **Swale West Parishes Meeting** – nothing to report. Take off the agenda until the next meeting. **Action: Clerk**
12. **Any Other Matters Arising** – Cllr. Tolhurst advised that he has been approach by the Chair of the newly reformed Patient Participation Group to join the group as a representative for the Parish Council.

Cllr. Fuszard advised he will speak to the Fish and Chip shop about steps taken since the recent closure.

Members noted the wooden dragonfly in Woodpecker Park is broken, Cllr. Hyde previously repaired this, he will try to repair again and will talk with the manufacturer.
13. **Next Meeting(s)**
Wednesday 14 February 2024, 7.30 p.m., in Iwade Village Hall.

The meeting closed at 09.39 p.m.