

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 4 May 2021

#### MEETING HELD VIA 'ZOOM' DUE TO COVID 19 RESTRICTIONS

**Present:** Cllr. A. Dollimore – Chair  
Cllr. B. Whiting - Vice-Chair  
Cllr. P. Hyde  
Cllr. R. Langham  
Cllr. S. Lancashire

Lynda Fisher, Clerk  
County Cllr. M. Whiting

#### **1. Welcome and Apologies**

The Chair formally welcomed everyone to the Zoom video conferencing meeting. Apologies received and accepted from Parish Cllrs. Cheeseman and Smith and the PCSO (who could not attend due to Kent Police not supporting the use of Zoom because of security).

#### **2. Declarations of Interest and Dispensations**

Cllr. Hyde declared an interest in Item 6.2 and will withdraw from the meeting at that point.

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. Whiting and seconded by Cllr. Langham, the Minutes of the Parish Council meeting held on the 14 April 2021 were agreed and will be signed by the Chair as a true transcript.

#### **4. Visitors/Public Time**

Residents, County and Borough Councillors, PCSOs and Community Wardens were advised that they could attend as normal but public speaking time might be limited; they were also invited to forward reports/questions to the Clerk beforehand.

1. **Visitors** – No residents attended, and nothing raised.
2. **County and Borough Councillors** - Cllr. Whiting reported that the Police are still engaged with the anti-social behaviour issues in the shopping precinct. He asked residents to report any issues on the 101 Police telephone service. No further reports on Raspberry Hill. Authorities still involved in this.
3. **Community Warden/PCSO** – Community Warden – No report

PCSO – Written report - Crimes of note: Damage to tree supports around the memorial in Woodpecker Park – a crime report was submitted but has been filed pending any further lines of enquiry. At first, this was just reported on Facebook and not to Police. Please could residents be reminded that any signs of criminal damage or ASB need to be reported to Police as soon as possible. There was an attempted burglary to a farmhouse in School Lane. Entry was not gained, but a crime report was taken. A passer-by was assaulted when two young males threw a plastic bottle at the back of her head. A crime report was submitted, and CCTV has been distributed in an attempt to identify the males. Posts that were put up to separate the private car park from the public one were damaged. A crime report has been submitted. Anti-social behaviour and other incidents of note: Reports of illegal fishing in the reservoir at the top of School Lane. Patrols have attended where possible, but no-one has been caught so far. Report of young people playing football in the village square, causing a nuisance. This seems to have tailed off recently and may have been connected with the Easter holidays.

## 5. Matters Arising from the Minutes

1. **Dog Fouling** – Agreed to place an article in the next edition of the Iwade Observer, asking residents to report all incidents of dog fouling. *Action: Clerk*
2. **20 MPH Zones** – a Highway Improvement Plan Committee has now been formed to look at issues within the village. Members agreed to look towards building funding into future budgets. *Action: Clerk*
3. **Parking in The Street** – Letter has been circulated to all residents in The Street giving options for yellow lines, deadline for a response is 1 June 2021. *Action: Clerk*

## 6. Planning

1. **SW/20/500291/RVAR:** Details of a Construction Environmental Management Plan (CEMP) (Condition 9) and details of a Travel Plan (Condition 10) pursuant to planning application SW/20/500291: Plot 6B, Ridham Dock Estate, Iwade, Kent ME9 8SR – no comments.
2. **21/501945/FULL:** Proposed conversion of existing garage to a habitable room, single storey side extension, part single storey part two storey rear extension together with widening of existing drive to provide parking for two cars (Resubmission of 20/505333/FULL): 14 Woodpecker Drive Iwade Kent ME9 8ST – agreed to respond that Iwade Parish Council's previous objections still stand, as follows:
  - The proposed extensions greatly increase the footprint of the existing building, making it quite imposing.
  - Will cut out a massive amount of light to the adjacent buildings (nos 12 and 16); resulting in loss of light to numerous rooms and overshadowing.
  - Parish Councillors would ask for a site meeting to properly see the impact of this proposal on the adjacent buildings.
  - Iwade Parish Council would ask Members of Swale's Planning Committee to take into account neighbours' comments when considering this application.

## 7. Correspondence

1. **Parish Councillor Vacancy** – Clerk advised Roger Clark had resigned from the Parish Council. Members instructed the Clerk to advertise the four Councillor vacancies. *Action: Clerk*
2. **Base for PCSO and Warden** – Only two possible venues put forward, The Woolpack or The Barn. Clerk to advise the Officers accordingly. *Action: Clerk*
3. **Memorial for Ray Moses, Headteacher, Iwade School** – A resident had asked if she can organise some sort of memorial and what did the Parish Council suggest. Councillors thought a tree and plaque in Woodpecker Park would be a good idea. Clerk to inform the resident of this. *Action: Clerk*

## 8. Finance

1. **Insurance Renewal 2021/22 (due 1 June) no tie-in** – Proposed by Cllr. Dollimore and seconded by Cllr. Langham, agreed to renew the 2021/22 premium at a cost of £1750.72p. *Action: Clerk*
2. **Planters, The Street** – Quote not yet received from original company that supplied the planters; agreed to seek further quotes. *Action: Clerk*
3. **Air Ambulance request for Donation** – proposed by Cllr. Whiting and seconded by Cllr. Langham, agreed the S.137 donation of £200. *Action: Clerk*
4. **Festive Lights, taking down, installation, storage and PAT testing 2021 Quote** – proposed by Cllr. Dollimore and seconded by Cllr. Whiting, agreed the quote of £6810. *Action: Clerk*

5. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Langham and seconded by Cllr. Lancashire, Members noted the budget figures, agreed the accounts to the 30 April 2021 and the following payments were agreed. Cllrs Whiting and Langham to log in and authorize payments.  
**Action: Cllrs. Whiting and Langham**

<b>EXPENDITURE</b>				
Pay Date	Pay Method	Payable to	Reason	Amount
04.05.21	BACs	L. Fisher	Expenses: Telephone, office use, Postage, Inks - April	£36.59p
04.05.21	BACs	H.M. Revenue and Customs	Tax April	£353.45p
04.05.21	BACs	McCabe Ford Williams	End of year Payroll Preparation	£66.12p
04.05.21	BACs	GDPR-info	Renewal GDPR Virtual Data Protection Officer Contract	£420.00p
04.05.21	BACs	Steve Wakeling	Handyman Fee April, plus replacement stakes and ties	£262.00p
04.05.21	BACs	Arthur J. Gallagher	Insurance Renewal Premium 2021/22	£1750.72p
01.04.21	SO	Staff Salary	April – NB – Payment amended reduced by £2 per month	£1322.52p
01.04.21	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£54.72p
01.04.21	DD	HugoFox	Website monthly fee	£29.99p
23.04.21	DD	Eon	Electricity Supply, monthly	£72.37p
31.04.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.28p
<b>INCOME</b>				
28.04.21	BACS	Swale Borough Council	Precept – 1 <sup>st</sup> Instalment	£25686.00p
28.04.21	BACS	Swale Borough Council	Lighting Grant – 1 <sup>st</sup> Instalment	£550.00p

9. **Projects – Updates on Current and New** – No updates

10. **Village Hall** – no further updates.

11. **Reports from Representatives**

1. **Hall** – Cllr. Langham reported the Village Hall will be used for the 5 May Elections. All users will be able to book the hall from the 21 June 2021. Have purchased extra plastic chairs, which will be used instead of the fabric ones.
2. **KALC** – Nothing to report.
3. **Swale Western Area Committee** - Nothing to report.

12. **Any Other Matters Arising**

Cllr. Whiting advised that he reported an incident to Kent Police using 101, but twenty-four hours later he was informed that nothing would happen! Clerk to ask the PCSO to attend the June meeting.

Cllr. Langham advised that the Speed Watch training went well and there are now six on the team - it would be good if more volunteers came forward. Had a trial last week. There will be a sign 'Community Speed Watch Area, on the village entrance gateways.

13. **Next Meeting(s)**

Wednesday 9 June 2021, 7.30 p.m., venue to be advised, depending on Covid-19 situation.

**The meeting closed at 8.55 p.m.**