

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Tuesday 11th November, 2015

Present:

Cllr. J. Hunt – Chair	Cllr. P. Horner
Cllr. M. Gale – Vice-Chair	Cllr. R. Clark
Cllr. D. Gale	Cllr. P. Hyde
Cllr. S. Plumb	County Cllr. L. Burgess
Cllr. D. Wastall	Lynda Fisher, Clerk
Cllr. J. White	1 Members of the public
Cllr. S. Cheeseman	

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies were received from the PCSO and Nick Mayatt Community Warden.

2. Declarations of Interest and Dispensations

Item 6 Planning – Cllrs. Clark and Hunt declared an interest. Dispensations are in place for Members relating to The Barn and Iwade School.

3. Minutes of the Previous Meeting

Proposed by Cllr. Clark and seconded by Cllr. Gale the Minutes of the Monthly meeting held on the 14th October, 2015, were agreed and signed as a true transcript.

Clerk referred to the Minutes of the meeting held on the 12th August and advised that under item 8.2 – donation of benches to Iwade Church; it should read that this funding comes under Section 137.

Clerk also reminded Members of the regulations that Councillors need to advise her direct if they are unable to attend a meeting and the reason for non-attendance. **Action: All Councillors**

4. Visitors/Public Time

1. **Visitors** – no comments.
2. **County and Borough Councillors** – no comments put forward.
3. **Community Warden (Nick Mayatt)/PCSO** – Neither in attendance.

5. Matters Arising from the Minutes

1. **Grovehurst Roundabout and Slip Roads** – No further information received from Highways England; Clerk to chase in two weeks' time. **Action: Clerk**

6. Planning

1. **15/508913/COUNTY:** Iwade County Primary School, School Lane Iwade Kent ME9 8RS: Details of an updated Travel Plan pursuant to condition 11 of planning permission SW/14/500739 at Iwade Community Primary School, School Lane, Iwade, Kent. Members agreed to object owing to the following concerns:

Condition 11 of the Planning Consent states that: “prior to the first use/occupation of the classroom accommodation hereby permitted, an updated travel plan shall be submitted for the written approval of the County Planning Authority. The Travel Plan shall review whether any local parking restrictions are necessary to assist travel movement during peak time, in addition to encouraging sustainable travel and responsible parking behaviour by parents. It shall also include measures for effective engagement

between the school, parents, the local community and the Local Transport Board and shall be reviewed on an ongoing basis, the first taking place 6 months from occupation of the classroom accommodation hereby approved. The Travel Plan shall be reviewed on a 6 monthly basis thereafter; Reason: In order to encourage safer and more sustainable patterns of school travel”

This ‘engagement’ should be with the Parish Council, public, KCC and the JTB and Parish Councillors thought that this should be dealt with before the new build is opened; Alun Millard has advised that this will be done after so that the impact of the new pupils can be seen. The condition states that the travel plan is to show effective engagement but the plan does not say how the engagement will be done in an effective way. There needs to be more detail on this consultation, e.g. public meeting which will show how effective it’s going to be. Local businesses also need to be involved in the consultation as School Mews is a private road and the car park is for users of the shops only. Extra vehicles using the school will have a major impact on these businesses.

The Travel Plan states that the review will be carried out ‘annually’, but the conditions state ‘six months’

Item 9.1 of the Travel Plan mentions Pupils Scootering – the plan mentions no scootering but we are aware that many children scoot to school.

General: Members commented that there is already carnage on School Lane at dropping off/picking up times; residents cannot get out of their driveways and indeed one resident needed day care, which could not get to him because his drive was blocked. There is a real need for double yellow lines down both side of School Lane to provide a safe area for children and an area free of parked cars to allow the flow of traffic. The shopping centre car park is full throughout the day, which means customers cannot park and this is having an impact on trade. The Parish council raised all of this at the planning stage and this is why the Conditions were put in in the first place.

Members would add that there have already been issues since September because of new children which have been taken into the school and the school has approached certain members of the council with concerns asking what can be done.

2. **15/508514/FULL:** Demolition of existing building and erection of 6 No. 4-bed detached houses and 2 No. 3-bed semi-detached houses with garaging, access and landscaping - Coleshall Farm, Sheppey Way Iwade Kent ME9 8QY – Agreed to object to the proposal on the following grounds:

The proposed development will damage the natural environment due to the possible loss of trees on the site and the Parish Council request that the Tree Officer, Paul Hegley, is consulted.

Councillors request that as generally garages are not used for cars anymore these be replaced with car ports to ensure that vehicles are sited off the road, thus avoiding many parking problems.

7. Correspondence

1. **The Commonwealth Flag Day** – Agreed to look at purchasing two flag poles at a cost of £350. Clerk to check with KCC if one can be located on ‘Telly Tubby Hill’ and to bring this back to the December meeting. **Action: Clerk**
2. **Kent County Council 2016/2017 Budget Consultation - deadline 24 November** – Members to respond individually. **Action: All Councillors**
3. **Outline Proposal Regarding the Operation of School Lane Rec. By Iwade Herons** – Bring back to the December meeting. **Action: Clerk**
4. **KALC Community Awards Scheme 2016** – A Villager was put forward; Clerk to submit details of this person’s work to KALC. **Action: Clerk**
5. **Allotment/land wanted for Health and Wellbeing Projects** – No land available.
6. **Consultation: Policing and Austerity 2016/17 Onwards** – Noted, none attending.

8. Finance

1. **Internal Audits** - The Internal Auditor agreed that he now needs to only carry out one year-end Audit for the Parish Council.
2. **Christmas Tree and Lights 2015** – Tree lights have now been PAT tested and a timer installed in the lamp column; the cost of this work was £377.55, excluding V.A.T. – proposed by Cllr. Wastall and seconded by Cllr. Hyde, all agreed this expenditure. The Christmas Tree came to £299 (includes delivery and V.A.T. and two strings of LED lights came to £68.80p, includes V.A.T. and delivery. Borough Cllr. Ben Stokes has kindly agreed a Member’s Grant of £200 and Iwade Garage is going to donate £150 towards this expenditure. It was proposed by Cllr. Gale and seconded by Cllr. Mitchell, all agreed to spend £50 on fencing to surround the Tree.
3. **Accounts and Cheques raised at this meeting** – Members agreed the following cheques and accounts to the 31st October, 2015

Date	Chq.	Details		Amount
11.11.15	1802	Clerk’s Expenses	Telephone; use of Home as office and refreshments/storage container for meeting.	£19.46p
11.11.15	1803	H.M. Revenue & Customs	Tax due December	£153.75p
11.11.15	1804	Steve Wakeling	Handyman duties and materials -October	£359.97p
11.11.15	1805	Action with Communities in Rural Kent	Iwade Housing needs Survey (incs. Postage to 15000 homes)	£2150.00p
11.11.15	1806	B.W. May & Son Ltd	Interim Payment for 14 No. new Street Lighting columns and U.K. Power Network Connection	£33600.00p
11.11.15	1807	PKF Littlejohn LLP	Annual External Audit Year ended March 2015	£240.00p
11.11.15	1808	Kent Association of Local Councils	5 x Attendance at New Councillor Induction Workshop; 2 x Attendance at the Finance Conference	£269.00p
11.11.15	1809	Fantastic Illuminations	2 x 100 Crips White LEDs Xmas Lights (outdoor)	£68.80p
11.11.15	1810	Kingswood Christmas Trees	20ft Nordman Christmas Tree and Delivery charge	£299.00p
Nine cheques in total				

Plus:

Clerk’s Wages: December 2015	£755.07p	Paid by Standing Order
Eon: Energy Supply, Street Lighting - November	£57.60p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin - November	£32.50p	Paid by Direct Debit

Paid in:

Kent County Council (Members’ Grant – Lighting)	£8000.00p	Credited by Direct Debit
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9. Iwade Localism Project (Swale Borough Council)

1. The Barn – The Barn has not been handed over as yet. It needs to be signed off by D.H. Dean before Wards can then hand it over to the Borough Council.
2. Neighbourhood Plan – Agreed that due to the Housing Needs results it is felt that the Parish Council should not push forward with the Neighbourhood Plan. Clerk to take this off the Agenda.
3. Setting Parish Policies - The Chair suggested this was a good way forward to cover such things as how the Parish Council deals with events, needs, etc. It was agreed to seek guidance from Officers at Swale Borough Council; Clerk to ask Borough Cllr. Stokes to set up a Localism Meeting with this in mind. **Action: Clerk**

10. Emergency Plan

Cllr. Horner is a meeting with Victoria Hadfield on the 23rd November at Swale House and has also spoken to the Medical Centre regarding using it as the main area to meet in the event of an emergency. Clerk to place this on the December Agenda. **Action: Cllr. Horner/Clerk**

11. Planning Committee Membership

Agreed Cllr. Clark to step down and Cllrs. Horner and M. Gale to become members of the Committee.

11. Reports from Representatives (Village Hall and KALC)

1. Hall – Cllr. Gale reported that there is still one vacancy on the Hall Committee. A new Chair and Vice-Chair have been elected. Cleaning contracts are being looked at and they are also looking to install hand dryers in the hall instead of paper towels to reduce expenditure.
2. KALC – Cllr. Clark is attending the KALC AGM.

12. Any Other Matters Arising

None.

12. Next Meeting(s)

The next monthly meeting will take place on Wednesday 9th December, 2015, commencing at 7.30 pm in Iwade Village Hall.

The meeting closed at 10.45 p.m.