

AIWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 6 October 2023

<u>Present:</u>	Cllr. A. Dollimore – Chair	Cllr. R. Langham
	Cllr. S. Waters – Vice Chair	Cllr. S. Fuszard
	Cllr. S. Tolhurst	County Cllr M. Baldock
	Cllr. S. Lancashire	PC Jez Chittim
	Cllr. B. Whiting	Samantha Gray, Clerk
	Cllr. D. Waters	4 Residents

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received from Parish Cllrs. Hyde and Stalley-Moores, and Borough Councillor Lloyd Chapman. No apologies received from Cllr. Guest.

2. Declarations of Interest and Dispensations

None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Lancashire and seconded by Cllr. Langham, the minutes of the Parish Council Meeting held on 29 August 2023 were agreed and signed by the Chair as a true record.

Proposed by Cllr. Langham and seconded by Cllr. Tolhurst, the minutes of the Parish Council Meeting held on 13 September 2023 were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. Visitors:

A resident asked for an update about the Southern Water leakage investigation on Ferry Road. The chairman advised the Clerk has posted an update on Facebook and on the Parish Council website:

[Events - Iwade Parish Council Iwade, Sittingbourne, Kent - Iwade Parish Council, Iwade, Sittingbourne \(iwade-pc.gov.uk\)](https://www.iwade-pc.gov.uk)

A resident also reported that contractors working at night causing a lot of noise, and the Chairman advised utility repairs run 24/7.

A resident asked about the high amount of traffic being diverted through Iwade due to the A249 slip road closures. The Chairman advised the Parish Council have expressed their concerns and the decisions have been made by Kent Highways.

A resident asked about the car meets at Ridham Dock. They reported hearing noise in the evenings, and beer cans are left in the area. PC Chittim advised they are planning an operation involving using a drone over the area. The police also have a section 34 dispersal order to deal with incidents. They are looking into a more permanent measure. Council members suggested looking into moving a CCTV camera to a column at Ridham Dock. **Action: Clerk**

2. County and Borough Councillors – County Cllr. M. Baldock advised the following:

Cllr. Baldock advised he has grant money available and agreed to grant £200 towards the cost of the defibrillator which will be placed at Iwade Village Hall. **Action: Clerk/RFO**

It has been discussed in the past to look at a conservation area for Iwade, but the officer does not think there is a large enough area to do one. They have suggested doing an article 4 for the Pub and the Church to give the area some protection. There will be an update about this at the next Western Area Committee Meeting.

The next Swale Area Committee meeting is 21 November at Iwade Village Hall.

I have received reports of tire burning in the area, this has been reported to the relevant authority.

There are currently three major road work projects close together – Junction 5, Grovehurst Road & Key Street is coming up. All diversions are in the same direction. At the Swale Joint Transportation Board meeting a Swale officer advised they are looking into this, and made a proposal that KCC, Highways England, utility companies and council members form a working group to co-ordinate this.

3. Community Warden/Police Constable –

No report received from the Community Warden.

Police Constable Jez Chittim reported he has received some calls regarding a Public Right of Way between Springvale and Sheerstone, and has applied for a temporary CCTV camera to be placed in the area.

There will hopefully be a site meeting with the Environment Agency at Raspberry Hill Farm.

There have been a few traffic issues at the temporary traffic lights on Ferry Road.

A task force was out in the village on 16 September to deal with dirt bikes driving in an antisocial manner around the village.

PC Chittim also supplied a documented report to council members. See Appendix 1.

4. Matters Arising from the Minutes

- 1. Plaques for remembrance** – Clerk to research anti-tamper proof plaques and keep on the agenda. *Action: Clerk*
- 2. Maintenance at Pinch Point – Ferry Road** – Cllr. Fuszard is working on creating a map of the planters in the village and will include the pinch point, and also suggested incorporating the plaques to add the name of the volunteer maintaining each planter. Going forward we will keep the contact details for each volunteer.
- 3. ASB & Crime relating to the PROW between Springvale and Sheerstone** – As advised by PC Jez Chittim, an application has been made to install temporary CCTV in the area. Keep on the Agenda. *Action: Clerk*
- 4. Update: contacting local businesses regarding litter in the Village Centre** – Cllr. Fuszard contacted Nisa and Trio Management to ask for their help keeping the Village Centre clean by emptying the bins outside the shop. Council members have noted the bins have been emptied more often and the management company have emptied the bins every two weeks.

Members noted litter has built up in the car park, there is one bin owned by Swale Borough Council which is not big enough. Keep on the agenda. *Action: Clerk*
- 5. Update: water leak on Ferry Road** – Council members met with Southern Water on Monday 2 October, and have a direct contact with the team who will keep the council updated. See item 4.1 above for a link to the latest update from Southern Water.

6. **Planning** – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

No current planning applications.

7. **Correspondence**

1. **Highway Improvement Plan 2023-24** – The Clerk circulated a copy of a Highway Improvement Plan to Council members with two requests from residents. Members advised a request for double yellow lines to stay on the form. A request to ease parking in roads closest to Iwade School has been made, and council members advised the Clerk to send a letter to residents in those areas regarding a permit scheme. It has also been reported that Iwade School staff have been parking in Meadow Close, members advised the Clerk to write to the school. **Action: Clerk**

8. **Finance**

1. **Canon Printer for RFO** – Proposed by Cllr. Dollimore and seconded by Cllr. Waters, members agreed to purchase a printer for the RFO at the cost of £49.99 incl VAT.

2. **Interim Internal Audit** – Council members advised they would like an interim audit, proposed by Cllr. S. Waters and seconded by Cllr. D. Waters. **Action: Clerk/RFO**

3. **Utility Aid** – Proposed by Cllr. S. Waters and seconded by Cllr. Whiting, members agreed to appoint and authorise Utility Aid Ltd as our nominated Energy Consultant. **Action: Clerk/RFO**

4. **Salt bins for Village Hall Car Park Need size 50 – 450kg** – Members agreed to purchase two 450kg salt bins at a cost of £258.14 incl VAT each. Proposed by Cllr. Dollimore and seconded by Cllr. S. Waters. **Action: Clerk/RFO**

5. **Accounts and Cheques raised at this meeting** - Proposed by Cllr. Lancashire and seconded by Cllr. Langham, members noted the budget figures and the accounts to 30 September. The following payments were agreed, Cllrs. Whiting and Langham to log in and authorize payments.

Action: Cllrs. Whiting/Langham

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
06.10.23	BACs	L. Ives	Expenses – Telephone, home as office – September	£18.00p
06.10.23	BACs	S. Grey	Expenses – Telephone, home as office - September	£44.00p
06.10.23	BACs	H.M.R.C.	Tax September	Nil
06.10.23	BACs	Steve Wakeling	Handyman Fee - August	£328.00p
06.10.23	BACs	Iwade Village Hall	Hall Rental July to August 2023	£60.90p
06.10.23	BACs	RBL Trading Ltd	Remembrance Day Poppy Wreath and Donation	£50.00p
06.10.23	BACs	Viking Direct Ltd	Printer Inks – Clerk	£70.09p
06.10.23	BACs	Swale Borough Council	Election 2023 Costs	£341.95p
01.09.23	SO	Staff Salaries	September	£1394.18p
21.08.23	DD	NEST	Pension contributions September	£56.75p
01.09.23	DD	HugoFox	Website monthly fee - October	£35.99p
26.09.23	DD	Npower	Electricity Supply September	TBA
29.08.23	DD	Countrystyle	Supply of Waste Wheelie Bin	£55.40p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount

9. **Projects – Updates on Current and New**

1. **Iwade Clean Up Event 22 October** – PC Jez Chittim will look into holding a drop in surgery in the village hall. **Action: Clerk**
2. **Christmas Event 2023 – 3 December** – Cllr. Dollimore discussed the lamppost that needs to be replaced at Telly Tubby Hill with Cllr. Baldock and advised we use the post to power the Christmas tree. The Clerk will forward information to Cllr. Baldock. **Action: Clerk**

Cllr. Dollimore advised he will arrange the following: Dancers with EDC, First aid volunteers, 4x4 response, lantern parade and Santa. **Action: Cllr. Dollimore**

3. **D-Day 80th Anniversary Beacon Lighting – 6 June 2024** – Cllr. Baldock advised knows a bag piper and will find out if he is available for the event. Cllr. Dollimore will contact a Buglar. Clerk to look into contacting the Fish and Chip shop about the event as 6 June 2024 is also national Fish and Chip day. **Action: Clerk/Cllr. Dollimore**

4. **Village Repairs:**

- a) **Lamp column painting** – The Clerk previously advised council members she spoke with Phil Papas at KCC who informed her there is no budget left for this year, but is aware of our request for lamp columns to be painted. They will be inspecting lamp columns again in November/December, and may be able to paint some next year after April.
- b) **To agree cost for planting up the Planters** – Still awaiting cost from handyman. Cllr. Dollimore also requested a quote to be obtained from KSM Limited. **Action: Clerk**
- c) **Any other updates** – Cllr. Waters asked the Clerk to include item ‘Tracker’ on the agenda going forward. **Action: Clerk**

10. **Reports from Representatives**

1. **Hall** – Cllr. Langham reported that the Village Hall has a new trustee – Cllr. Lancashire. The new door fitment is being arranged with the contractor, bookings are coming in well and they are now allowing parties for 16 to 18 year olds with the condition they must have a security doorman.
2. **KALC** – Cllr. Langham attended the Swale Area Committee meeting on 26 September and reported the following:

Larissa Reed could not attend but supplied a question and answer document – see Appendix 2.

On 14 November there is a Planning Education meeting at Swale House.

The KALC meeting will also take place on 14 November at Iwade Village Hall.

When objecting to planning applications it is important a Parish Council member attends the meeting at Swale House to represent the council.

3. **Swale Western Area Committee** – The next meeting will be held on 30 November.
4. **Swale West Parishes** – The next meeting will be held 21 November at Iwade Village Hall.

11. **Any Other Matters Arising**

Cllr. Dollimore will speak with KSM Limited about a removable bollard due to be fitted in Sheerstone to enable access to the lamppost that needs repairing.

Council members have been invited to the CCTV control centre later this month.

The Clerk discussed signs to be displayed about fly-tipping in Sheppey Way.

The Clerk advised the annual audit has been passed and notices were posted on the Parish Council website and noticeboards on 25 September. This will be added to the next agenda.

Council members reported a white coach parked in Sheerstone has been clamped by the DVLA and asked PC Jez Chittim to look into this.

12. Next Meeting(s)

Wednesday 8 November 2023, 7.30 p.m., in Iwade Village Hall

The meeting closed at 08.50 p.m.