

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 11 September 2024

Present:

| | | |
|----------------------------------|----------------------|-----------------------------------|
| Cllr. S. Tolhurst – Acting Chair | Cllr. P. Hyde | Morgan Scott-Murch, Fernham Homes |
| Cllr. S. Fuszard | Samantha Gray, Clerk | Steven Baughen, Fernham Homes |
| Cllr. P. Holowczycki | Lynda Ives, RFO | 3 Residents |

1. Welcome and Apologies

The Chair welcomed everyone to the meeting; apologies received and accepted from Cllr. Langham, Cllr. Lancashire, Cllr. Dollimore and County Cllr. Baldock.

2. Declarations of Interest and Dispensations – Cllr. Fuszard declared an interest in item 9.3.

3. Minutes of the Previous Meeting

Proposed by Cllr. Holowczycki and seconded by Cllr. Fuszard, the minutes of the monthly Parish Council Meeting held on 10 July 2024, and the planning committee meeting held on 14 August 2024 were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. Visitors: A resident reported trees are overhanging into their garden, and there is ivy growing through the fence; both are believed to be the responsibility of Swale Borough Council. The Clerk will report this on behalf of the resident. *Action: Clerk*

2. County and Borough Councillors: None attended.

3. Community Warden/Police Constable: None attended and no reports received. Council members asked the Clerk to contact the Police Constable to find out if they received a report for recent car meets and drifting that occurred on Sheppey Way/Old Ferry Road. *Action: Clerk*

5. Matters Arising from the Minutes

1. Informal Consultation Stangate Drive/Sanderling Way – The Clerk advised five responses to the informal consultation have been received, and all are not in favour of double yellow lines outside no.92 Sanderling Way. The Parish Council will take no further action. The Clerk will write to the ten residents that were consulted to advise them of the result of the consultation. *Action: Clerk*

2. Southern Water Repairs – Ferry Road – Southern Water have started repair work on two leaks in Ferry Road, which is expected to last four weeks. A section of Ferry Road has been closed to carry out the repairs and members are concerned that local businesses will be affected. Members asked the Clerk to speak to John Mealey at Southern Water to express their concerns and ask if the repairs are on track, and whether work could be carried out on the weekend. *Action: Clerk*

6. Planning – applications are viewable on Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

1. Land at Sheppey Way – discussion with Fernham Homes – Morgan Scott-Murch and Steven Baughen of Fernham Homes attended the meeting to discuss the land at Coleshall Farm, Sheppey Way which they have an interest in developing. They advised:

- They are holding a public engagement event on Tuesday 17th September.

- Currently building in Newington and Faversham. Have applied for planning to build in Borden. Are applying to build in sites in Bobbing and Newington.
 - Currently seeking to speak to local stakeholders; the Parish Council, Kent County Council, Highways, NHS regarding GP's and local residents.
 - Are asking for people's views on types of homes suitable for the site, and forms of social infrastructure, e.g GP provision, new primary school, additional car parking.
 - No design yet. Will take on board residents suggestions and concerns before designing.
 - Flooding – advised they are conscious not to build in flood zones, they design developments to hold water on site and discharge at a low flow rate to the waterway. Advised there will be more staff available at the engagement event to discuss this further. Members expressed concern that the culverts in the village cannot handle an increase in water and are concerned the centre of the village will flood with an increase in housing development.
 - Are at the beginning of their process, they have submitted screening for EIA for development of 570 homes.
 - Will carry out various public engagement events, at different times and days and then hold a pre application meeting with Swale Borough Council.
 - Would like to have a collaborative community design and will speak with stakeholders throughout the process.
 - Residents that cannot attend the engagement events can contact Fernham homes by email and phone at any time.
2. **18/505157/OUT:** : Land North Of Sanderling Way Iwade Kent ME9 8TJ. Outline application with all matters reserved apart from the means of access for residential development of up to 60 dwellings (with an illustrative layout to demonstrate adequacy of emergency and service access together with parking and indicative mix of house types, principles of landscaping ecological enhancement and surface water management) at land north of Sanderling Way, Iwade, Kent.

Members discussed the above application and advised no comments to be made.

3. **24/503299/HYBRID:** Section 73 - Application for variation of condition 7 (to allow delivery of the Country Park in phases alongside the adjacent development parcels) pursuant to 19/503974/HYBRID for - Hybrid application comprising of - Outline application (all matter reserved except for access) for up to 466 dwellings and a community hall. Full planning application for access from Grovehurst Road and The Street and for a country park. Land East Of Iwade Kent ME9 8ST.

Members understand and agree with the application to complete the country park in phases but would like to be consulted during the process. Members are concerned about the timeframes to deliver the completed country park and village hall, which have been promised to the village in the Section 106 agreement.

4. **24/503220/FULL:** Change of use of outbuilding to a two bedroom holiday let accommodation, including removal of log store and alterations to fenestration. Culnells Farm School Lane Iwade Kent ME9 8QJ.

Members discussed the above application and advised no comments to be made.

7. **Vacancies** – Members noted Cllr. Guest has resigned from the Parish Council. The Clerk advertised the vacancy from 19th July to 10th September and has received no applications. The Parish Council now has three vacancies which can be filled by co-option. The Clerk will advertise the vacancies.

Action: Clerk/Cllr. Fuszard

8. Correspondence

1. **Support Campaign for Safety of Lithium ion Batteries, e-bikes and scooters** – Members agreed to support the campaign. The Clerk will inform campaigner Ron Bailey. **Action: Clerk**
2. **Disposals and Community Asset Transfer (CAT) Policies Consultation** – Members noted the consultation.
3. **ROSPA Village Hall Garden Safety Inspection** – All garden repairs required have been carried out. The ROSPA report advises the tree requires a yearly inspection by a trained tree surgeon. Members agreed that instead of funding yearly inspections the tree should be removed, as the area is earmarked for development so the tree would be removed in the future. Members request quotes for the removal of the tree to be sourced. **Action: RFO**
4. **Waste and Street Cleansing Scrutiny Review – public survey** – Members noted the survey.

9. Finance

1. **Updating Financial Regulations** – Deferred to the October meeting. **Action: Clerk**
2. **Donation request from the Church Council** – The Parish Council received a request for a donation towards the cost to repair the Church roof. Members agreed the donation will be considered at the finance meeting to set the budget for next year. The Clerk will write to the Church Council. **Action: Clerk/RFO**
3. **Quotes to replace ‘Village Centre’ finger post sign** – Members agreed to look into repairing the current sign post which is leaning over, or if not repairable, remove it. Bring cost back to the next meeting. **Action: RFO**
4. **Remembrance Day Poppy Wreath** – Proposed by Cllr. Hyde and seconded by Cllr. Holowczycki, members agreed to purchase a Type B Poppy Wreath with blue ribbon, and include a donation to the Royal British Legion at a total cost of £50.00p. Members asked the Clerk to advertise for a volunteer to lay the wreath. **Action: RFO/Clerk**
5. **Appointment of Internal Auditor 2024 – 25** – Proposed by Cllr Hyde and seconded by Cllr. Tolhurst, members agreed to appoint internal auditor Lionel Robins at a cost of £210.00p plus travel for 2024-25. **Action: RFO**
6. **Gas burner for the Beacon** – Deferred to the October meeting. **Action: Clerk**
7. **ADM Computing – One Drive Backup** – Cllr. Fuszard will source a quotation from another company, IT Management Services, and bring back to the October meeting. **Action: Cllr. Fuszard/Clerk**
8. **ETL – Electricity Test 4 Assets** – Proposed by Cllr. Tolhurst and seconded by Cllr. Holowczycki, members agreed the cost of £170.92p for ETL to test four lamp columns. **Action: RFO**
9. **Quote to install 20mph speed limit, School Lane** - Proposed by Cllr. Fuszard and seconded by Cllr. Tolhurst members agreed to the cost of £407.28p towards funding a temporary 20mph zone in School Lane, outside of Iwade School. The RFO advised KCC Highways will fund £1,680.00p, Mike Baldock will grant £1,000.00p, Borough Councillor Clark will grant £103.72p and Borough Councillor Chapman will grant £500.00p. Members asked the Clerk to contact the Parents Accosiaton at Iwade School regarding a donation. **Action: Clerk/RFO**
10. **Audited AGAR 2023-24** – members noted the external auditors report; in accordance with proper practices with no matters of concern. The notice regarding the conclusion of the Audit and a copy of the Audited AGAR will now be posted on the Council’s website and notice boards.
11. **Quote to install tree guards** – Awaiting quote, bring back to next meeting. **Action: Clerk/RFO**

12. Accounts and Cheques raised at this meeting - Proposed by Cllr. Tolhurst and seconded by Cllr. Holowczycki, members noted the budget figures and the accounts to 31 July 2024 and 31 August 2024. Cllrs. Lancashire and Holowczycki will log in and authorise the following payments.

Action: Cllrs. Lancashire/Holowczycki

| EXPENDITURE | | | | |
|-------------|------------|----------------------|---|-----------|
| Pay Date | Pay Method | Payable to | Reason | Amount |
| 08.08.24 | BACs | K.S.M. | Damage to Planter – Made site safe | £65.00p |
| 08.08.24 | BACs | K.S.M. | Repairs to Village Hall Garden, Re. ROSPA Inspection | £865.00p |
| 08.08.24 | BACs | Playsafety Ltd | ROSPA Inspection 2024 Village Hall Garden | £93.60p |
| 08.08.24 | BACs | H.M.R.C. | Tax July | £156.35p |
| 08.08.24 | BACs | McCabe Ford Williams | Quarterly Payroll Preparation | £135.52 |
| 08.08.24 | BACs | Andy Jones Design | 2 Banners | £90.00p |
| 15.08.24 | BACs | Glasdon UK Limited | 2 Grit/Salt bins | £596.28p |
| 11.09.24 | BACs | L. Ives | Expenses – Telephone, home as office– August & September | £36.00p |
| 11.09.24 | BACs | S. Grey | Expenses – Telephone, home as office – August & September | £88.00p |
| 11.09.24 | BACs | H.M.R.C. | Tax August | £156.15p |
| 11.09.24 | BACs | KCC | IPC’s Contribution towards 20mph Speed Limit School Lane | £1000.00p |
| | | | | |
| 01.08.24 | SO | Staff Salaries | July | £1475.05p |
| 01.09.24 | SO | Staff Salaries | August | £1475.25p |
| 01.08.24 | DD | NEST | Pension contributions July | £65.67p |
| 01.09.24 | DD | NEST | Pension contributions August | £65.67p |
| 01.08.24 | DD | HugoFox | Website monthly fee | £35.99p |
| 01.09.24 | DD | HugoFox | Website monthly fee | £35.99p |
| 24.08.24 | DD | Npower | Electricity Supply July | £133.01p |
| 25.09.24 | DD | Npower | Electricity Supply August | £134.96p |
| 31.08.24 | DD | Countrystyle | Supply of Waste Wheelie Bin | £60.95p |
| 30.09.24 | DD | Countrystyle | Supply of Waste Wheelie Bin | £40.63p |
| INCOME | | | | |
| Pay Date | Pay Method | Received from | Reason | Amount |
| | | | | |

10. Projects – Updates on Current and New

- 1. Christmas Event 2024** – The Clerk has submitted the application to Swale. Jackson Civil have agreed to deliver the diversion signage required for the event, and Cllr. Holowczycki has volunteered to take delivery of the signage at the village hall. Cllr. Holowczycki advised lanterns are required to light road signage. The Clerk will liaise with Jackson Civil. **Action: Clerk**
- 2. Parish Council ‘Tracker’ update - CCTV** – All the new cameras have been installed. The Clerk, Cllrs Tolhurst and Holowczycki visited the control room and saw all cameras were in operation and receiving clear images.
- 3. Village Clean-up October 2024** – The Council have recently been advised that a member of the community is organising a litter pick on 22nd September. Members decided to delay setting a clean-up date and will discuss at the next meeting. **Action: Clerk**
- 4. VE Day 8th May 2025** – Members agreed to discuss at the next meeting. **Action: Clerk**

11. Reports from Representatives

- 1. Village Hall Committee** – no representative present to report.
- 2. KALC Area Representative** – Cllr. Holowczycki attended the KALC meeting and reported there were speakers about local fraud prevention. KALC will provide notices to be placed on notice boards and the Parish Council website to raise awareness. KALC have requested to use Iwade Village Hall on 18th February 2025 for their general purposes committee meeting. Cllr. Holowczycki will contact the village hall committee. **Action: Cllr. Holowczycki**
- 3. Swale Western Area Committee** – The representative was unable to attend the meeting held on 5 September. Items of discussion were Kent Local Transport Plan, Scrutiny of the Suez waste contract,

Swale bus focus, and Swale traffic forum. The minutes of the meeting will be available on Swale Borough Council's website.

13. Any Other Matters Arising

- Cllr. Fuszard reported overgrowth on the footpath on Ferry Road coming from an area of unmaintained land. He will report this on KCC's report a problem portal. **Action: Cllr. Fuszard**
- Item for next agenda – Iwade Pharmacy advertisement screen. **Action: Clerk**
- The next Swale West Parish Groups meeting will be held at Bobbing Village Hall, 26th September at 7.30pm.

13. Next Meeting(s)

Wednesday 9 October 2024, 7.30 p.m., in Iwade Village Hall.

The meeting closed at 09.32 p.m.